**THE UNIVERSITY OF HONG KONG**

**DEPARTMENT OF LAW**

Application for Credit Transfer (Advanced PPA / Advanced Free Electives) **[For BSS(GL)&LLB students only]**

**IMPORTANT Note to Students**: Students who intend to take **Advanced PPA Elective / Advanced Free Elective course(s)** on exchange are required to obtain prior approval / recommendation from relevant HKU Offering Department / Course Teacher. After this approval form has been signed / stamped, please forward it to Miss Cindy Kwan of the Department of Law either by hand or email ([lawexchange@hku.hk](mailto:cindyank@hku.hk)) for handling. Students should obtain approval from both HKU Offering Department / Course Teacher and the Director of Exchange (Outgoing) of Faculty of Law before starting their exchange study, please allow the offering department at least 2-3 weeks to reply to your inquiry.

**IMPORTANT Note to HKU Offering Department / Course Teacher**: We would like your kind assistance to fill in this form. Kindly return this form either to the applicant or Miss Cindy Kwan of our department (Internal Mail: Cindy Kwan, Department of Law, 10/F Cheng Yu Tung Tower; E-mail: [lawexchange@hku.hk](mailto:lawexchange@hku.hk)). Thank you very much for your help in advance.

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**Personal particulars and exchange details**

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| Applicant’s Full Name: | UID: | | Curriculum / Year: | |
| HKU Email Address: | Mobile No.: | | Exchange Duration (*eg: first sem 2019/20*): | |
| Exchange Institution: | | Standard exchange study load (*eg: 120 credits for full year exchange)*: | | |
| Reason(s) to take the course(s) listed below on exchange (please tick ‘√ ’ as appropriate): ( ) Advanced PPA Elective ( ) Advanced Free Elective ( ) Minor Requirement | | | | |
| Medium of Teaching & Assessment (*eg: English)*: | | Applicant’s Signature: | | Date: |

**Course selection**The following documentation(s) are attached for your consideration (please tick ‘√ ’ as appropriate): ( ) Course Description ( ) Assessment Details ( ) Others

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| HKU Offering Department | Course code and title | No. of credits | No. of  teaching hours | Proposed HKU-equivalent Course (if applicable) | For office use only | | |
| Advanced / Introductory Level | Approved /  Not Approved | Signature or Official Chop |
| **For example:**  Department of Politics and Public Administration | PI3074 American Politics | 30 credits | 32 hours | POLI3044 American democracy | Advanced | Approved | Signature |
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