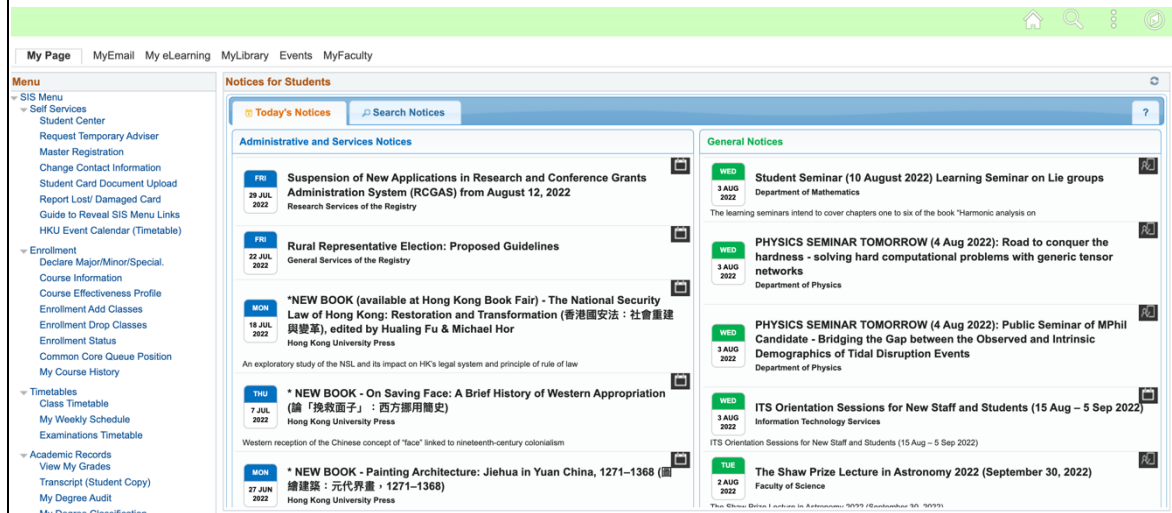


Department of Law
The University of Hong Kong

Course selection demonstration

Further to our induction talk on course selection, we have captured a few screenshots to provide you with some basic ideas of how you should select courses via the Student Information System (SIS).

Step 1. After logging into Portal, click “Enrollment Add Classes” on the left-hand column under “Enrollment”



**Step 2. Click on the button next to the desired semester
(You should only be able to see “Sem 1” and “Sem 2”)**

 2021-22 Sum Sem | Undergraduate Career | The University of Hong Kong |
| ☐ 2022-23 Sem 1 | Undergraduate Career | The University of Hong Kong |
| ☐ 2022-23 Sem 2 | Undergraduate Career | The University of Hong Kong |

A 'Continue' button is located below the table. At the bottom left, there is a 'Go to top' link." data-bbox="115 521 832 800"/>

Step 3. Click “Search”

Enrollment: Add Classes

My Page | MyEmail | My eLearning | MyLibrary | Events | MyFaculty

Enrollment

Declare

Major/Minor/Special

Course Information

Course Effectiveness Profile

Enrollment Add Classes

Enrollment Drop Classes

Enrollment Status

Common Core Queue Position

My Course History

Timetables

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View My Grades

Transcript (Student Copy)

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CEDARS Student Award Info

FEO Info and Hotlines

Online Applications

Application for Awards

Application for Outgoing Exchg

Application for Resident Hall

Want to know more? [Click here.](#)

For respective enquiries, please contact the corresponding units as listed in the [“SIS Contact Webpage”](#).

2022-23 Sem 1 | Undergraduate Career | The University of Hong Kong

Change Term

Open

Closed

Wait List

Add to Temporary Course List:

2022-23 Sem 1 Temporary Course List

Find Classes

Your Temporary Course List is empty.

My Requirements

Search

My 2022-23 Sem 1 Class Schedule

You are not registered for classes in this term.

Go to top

Step 4. Click “Show detail.....” for the desired category of courses

Enrollment: Add Classes

My Page | MyEmail | My eLearning | MyLibrary | Events | MyFaculty

Enrollment

Declare

Major/Minor/Special

Course Information

Course Effectiveness Profile

Enrollment Add Classes

Enrollment Drop Classes

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Application for Awards

Bachelor of Business Administration (Law) and Bachelor of Laws

UG 5 Requirements for Graduation

English Language Enhancement (to be taken in Years 1 and 2)

Show detail 2021-22 Sem 1

Chinese Language Enhancement

Show detail 2021-22 Sem 1

Common Core Curriculum Requirement

Show detail 2021-22 Sem 1

Professional Core in Law

BBA(Law) - Prof Core LLB - Year 1 Law Core Requirements

Show detail 2021-22 Sem 1

BBA(Law) - Prof Core LLB - Year 2 Law Core Requirements

Show detail 2021-22 Sem 1

BBA(Law) - Prof Core LLB - Year 3 Law Core Requirements

Show detail 2021-22 Sem 1

BBA(Law) - Prof Core LLB - Years 4 and 5 Law Core Requirements

Show detail 2021-22 Sem 1

BBA(LAW) - Prof Core LLB - Disciplinary Electives (Years 4 and 5)

Show detail 2021-22 Sem 1

Free Electives for Business Major ONLY

Free Electives - FBE

Show detail 2021-22 Sem 1

Free Electives - Law

Show detail 2021-22 Sem 1

Free Electives - Architecture

Show detail 2021-22 Sem 1

Step 5. Click on the name of the desired course's name coloured in blue

Enrollment: Add Classes

My Page | MyEmail | My eLearning | MyLibrary | Events | MyFaculty

Enrollment

Declare

Major/Minor/Special

Course Information

Course Effectiveness

Profile

Enrollment Add Classes

Enrollment Drop Classes

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Return to 1. Select classes to add

Select Display Option ☒ Hide Requirement Details ☐ Show Requirement Details

** To be released ✓ Taken ◆ In Progress ★ Planned

Bachelor of Business Administration (Law) and Bachelor of Laws

UG 5 Requirements for Graduation

▶ English Language Enhancement (to be taken in Years 1 and 2)
Show detail 2021-22 Sem 1

▶ Chinese Language Enhancement
Show detail 2021-22 Sem 1

✓ Common Core Curriculum Requirement
Hide detail 2021-22 Sem 1

The following courses may be used to satisfy this requirement:

Course	Description	When	Grade	Status
CCCH9005	The Chinese Cultural Revolution	Both Semester (1 or 2)		
CCCH9007	China in the Global Economy	Both Semester (1 or 2)		
CCCH9013	Love, Marriage and Sex in Mode	First Semester		
CCCH9014	Social Development: China, Asia	Second Semester		
CCCH9015	Population, Society and Sustai	First Semester		
CCCH9018	Buddhism and Chinese Culture	Both Semester (1 or 2)		

Step 6. Click "Select" for the desired class

Enrollment: Add Classes

My Page | MyEmail | My eLearning | MyLibrary | Events | MyFaculty

Enrollment

Declare

Major/Minor/Special

Course Information

Course Effectiveness

Profile

Enrollment Add Classes

Enrollment Drop Classes

Enrollment Status

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Application for Outgoing Exchg

Application for Resident Hall

My Class Schedule

You are not registered for classes in this term.

Temporary Course List

Your Temporary Course List is empty.

● Open
■ Closed
▲ Wait List

sections for 2022-23 Sem 1

1 of 1

Section						Personalize	Find	View All	First	1 of 1	Last
Section	Session	Status									
1A-LEC (3658)	1	●									Select

Section Details							Personalize	Find	First	1-2 of 2	Last
Days	Start	End	Room	Instructor	Dates						
We	14:30	16:20	WLGH	Staff	07/09/2022 - 05/10/2022						
We	14:30	16:20	WLGH	Staff	19/10/2022 - 30/11/2022						

Step 7. Click “Next” to return to the interface in step 3

Step 8. Repeat step 3 to step 7 as needed to select different courses

Last Login: AUG 02 2022 00:26:59 (HKT)

Enrollment: Add Classes

My Page MyEmail My eLearning MyLibrary Events MyFaculty

Enrollment

- Declare
- Major/Minor/Special
- Course Information
- Course Effectiveness Profile
- Enrollment Add Classes**
- Enrollment Drop Classes
- Enrollment Status
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- Application for Awards
- Application for Outgoing Exchg
- Application for Resident Hall

CCHU 9082-1A -- ● Open

Wait List ☐ Wait list if class is full

Permission Nbr

Grading Grading Basis 4.3

Units 6.00

Program BSocSc(Govt&Laws)&LLB (4)

Enrollment Information

- Students under 3-yr curriculum should complete 2 CC courses from different Aols. Students under 4-yr curriculum should complete 6 CC courses, with at least one and not more than two courses from each Aol with not more than 24 credits in one year.
- Approval Nature: Course-based approval
- Creative Arts
- Communication-intensive Course: Yes
- Examination: No Exam
- Arts and Humanities (CC)
- Free electives: No
- 4-year cohort: All levels
- Print Course Code: Yes
- Appear On Transcript: Yes

Section	Component	Topic	Days & Times	Room	Instructor	Start/End Date
1A --		037984_1B1A0 001	We 14:30 - 16:20	WLGH	Staff	07/09/2022 - 05/10/2022
		037984_1B1A0 002	We 14:30 - 16:20	WLGH	Staff	19/10/2022 - 30/11/2022

Step 9. Click “Proceed to step 2 of 3”

Last Login: AUG 02 2022 00:26:59 (HKT)

Enrollment: Add Classes

My Page MyEmail My eLearning MyLibrary Events MyFaculty

Enrollment

- Declare
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Want to know more? [Click here](#), ...

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2022-23 Sem 1 | Undergraduate Career | The University of Hong Kong

● Open ■ Closed ▲ Wait List

Add to Temporary Course List:

2022-23 Sem 1 Temporary Course List

Delete	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	CCHU 9082-1A (3658)	We 14:30 - 16:20 We 14:30 - 16:20	WLGH WLGH	Staff	6.00	●
<input type="checkbox"/>	SOWK 2107-1A (2648)	Sa 09:30 - 17:20 Mo 14:30 - 17:20 Mo 14:30 - 17:20	LE2 MB122 MB122	Staff	6.00	●

☒ My Requirements

My 2022-23 Sem 1 Class Schedule

You are not registered for classes in this term.

Step 10. Check your temporary course list to see whether the correct courses and classes have been selected, then click "Finish Enrolling"

Step 11. View your selection results. A Tick means you have successfully submitted your enrollment request, while a cross means you have failed to do so due to the reason shown under "Message"

My Page

MyEmail

My eLearning

MyLibrary

Events

MyFaculty

Enrollment

Declare

Major/Minor/Special

Course Information

Course Effectiveness Profile

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go to ...

»

Search

Plan

Enroll

My Academics

My Class Schedule

Add

Drop

Term Information

Add Classes

123»

3. View results

View the following status report for enrollment confirmations and errors:

1) For second semester course(s) with pre-requisites depending on first semester results, the course application will be subject to the first semester Board of Examiners result.

2) Please check the enrollment results via Self Service-> Student Center to find out whether your course application has been accepted after suspension period."

2021-22 Sem 1 | Undergraduate Career | The University of Hong Kong

Submitted for approval

Error: unable to add class

Class	Message	Status
CCHU 9082	Error: Unable to add this class - requisites have not been met. For enquiries, please contact the course offering department . If you are exempted from the course listed in the requisites, please contact your Home Faculty.	✗
SOWK 2107	The special subclasses for Common Core Courses are offered to exchange students only. Submitted: This enrollment request has been submitted for approval. Please refer to points (1) and (2) above.	✓

My Class Schedule

Add Another Class

5

